

# DigiCert Certification Practice Statement



DigiCert, Inc.

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<b>1</b>	<b>General</b>	<b>7</b>
1.1	<i>DigiCert, Inc.</i>	7
1.2	<i>Comodo</i>	7
1.3	<i>DigiCert CPS</i>	7
1.4	<i>CPS Suitability, Amendments and Publication</i>	8
1.5	<i>Other Practice Statements &amp; Agreements</i>	8
1.6	<i>Liability of DigiCert</i>	8
1.7	<i>Compliance with applicable standards</i>	8
1.8	<i>Digital Certificate Policy Overview</i>	8
1.9	<i>DigiCert PKI Hierarchy</i>	9
1.10	<i>DigiCert Certification Authority</i>	9
1.11	<i>DigiCert Registration Authorities</i>	10
1.12	<i>Subscribers</i>	10
1.13	<i>Relying Parties</i>	10
<b>2</b>	<b>Technology</b>	<b>10</b>
2.1	<i>DigiCert/Comodo CA Infrastructure</i>	10
2.1.1	Root CA Signing Key Protection & Recovery	11
2.1.2	CA Root Signing Key Generation Process	11
2.1.3	CA Root Signing Key Archival	11
2.1.4	Procedures employed for CA Root Signing Key Changeover	11
2.1.5	CA Root Public Key Delivery to Subscribers	11
2.1.6	Physical CA Operations	12
2.2	<i>Digital Certificate Management</i>	12
2.3	<i>DigiCert Directories, Repository and Certificate Revocation List</i>	13
2.4	<i>Types of DigiCert Certificates</i>	13
2.4.1	DigiCert Secure Server Certificate	13
2.4.2	DigiCert Secure Email Certificates	14
2.5	<i>Extensions and Naming</i>	14
2.5.1	Digital Certificate Extensions	14
2.5.2	Incorporation by Reference for Extensions and Enhanced Naming	14
2.6	<i>Subscriber Private Key Generation Process</i>	14
2.7	<i>Subscriber Private Key Protection and Backup</i>	14
2.8	<i>Subscriber Public Key Delivery to DigiCert</i>	14
2.9	<i>Delivery of Issued Subscriber Certificate to Subscriber</i>	15
2.9.1	Secure Server Certificate: DigiCertSSL product type	15
2.9.2	Secure Email Certificate: DigiCertSSL Secure Email product type	15
2.10	<i>DigiCert Certificates Profile</i>	15
2.10.1	Key Usage extension field	15
2.10.2	Extension Criticality Field	15
2.10.3	Basic Constraints Extension	16
2.10.4	Certificate Policy (CP)	16
2.11	<i>DigiCert Certificate Revocation List Profile</i>	19
<b>3</b>	<b>Organization</b>	<b>21</b>

3.1	<i>Conformance to this CPS</i> .....	21
3.2	<i>Termination of CA Operations</i> .....	21
3.3	<i>Form of Records</i> .....	21
3.4	<i>Records Retention Period</i> .....	21
3.5	<i>Logs for Core Functions</i> .....	22
3.5.1	CA & Certificate Lifecycle Management.....	22
3.5.2	Security Related Events.....	22
3.5.3	Certificate Application Information.....	22
3.5.4	Log Retention Period.....	22
3.6	<i>Business Continuity Plans and Disaster Recovery</i> .....	23
3.7	<i>Availability of Revocation Data</i> .....	23
3.8	<i>Publication of Critical Information</i> .....	23
3.9	<i>Confidential Information</i> .....	23
3.9.1	Types of Information deemed as Confidential.....	24
3.9.2	Types of Information not deemed as Confidential.....	24
3.9.3	Access to Confidential Information.....	24
3.9.4	Release of Confidential Information.....	24
3.10	<i>Personnel Management and Practices</i> .....	24
3.11	<i>Privacy Policy</i> .....	25
3.12	<i>Publication of information</i> .....	25
<b>4</b>	<b>Practices and Procedures</b> .....	<b>26</b>
4.1	<i>Certificate Application Requirements</i> .....	26
4.1.1	DigiCert Partner Certificate Applications.....	26
4.1.2	Methods of application.....	26
4.2	<i>Application Validation</i> .....	27
4.2.1	Secure Server Certificate Application Two-Step Validation Process.....	27
4.3	<i>Validation Information for DigiCert Certificate Applications</i> .....	27
4.3.1	Application Information for Organizational Applicants.....	27
4.3.2	Supporting Documentation for Organizational Applicants.....	28
4.3.3	Application Information for Individual Applicants.....	28
4.3.4	Supporting Documentation for Individual Applicants.....	28
4.4	<i>Validation Requirements for DigiCert Certificate Applications</i> .....	28
4.4.1	Third-Party Confirmation of Business Entity Information.....	29
4.4.2	Serial Number Assignment.....	29
4.5	<i>Time to Confirm Submitted Data</i> .....	29
4.6	<i>Approval and Rejection of Certificate Applications</i> .....	29
4.7	<i>Certificate Issuance and Subscriber Consent</i> .....	29
4.8	<i>Certificate Validity</i> .....	30
4.9	<i>Certificate Acceptance by Subscribers</i> .....	30
4.10	<i>Verification of Digital Signatures</i> .....	30
4.11	<i>Reliance on Digital Signatures</i> .....	30
4.12	<i>Certificate Suspension</i> .....	30
4.13	<i>Certificate Revocation</i> .....	30
4.13.1	Request for Revocation.....	31
4.13.2	Effect of Revocation.....	31
4.14	<i>Renewal</i> .....	31

4.15	<i>Notice Prior to Expiration</i> .....	31
<b>5</b>	<b>Legal Conditions of Issuance</b> .....	<b>32</b>
5.1	<i>DigiCert Representations</i> .....	32
5.2	<i>Information Incorporated by Reference into a DigiCert Digital Certificate</i> .....	32
5.3	<i>Displaying Liability Limitations, and Warranty Disclaimers</i> .....	32
5.4	<i>Publication of Certificate Revocation Data</i> .....	32
5.5	<i>Duty to Monitor the Accuracy of Submitted Information</i> .....	32
5.6	<i>Publication of Information</i> .....	32
5.7	<i>Interference with DigiCert Implementation</i> .....	32
5.8	<i>Standards</i> .....	33
5.9	<i>DigiCert Partnerships Limitations</i> .....	33
5.10	<i>DigiCert Limitation of Liability for a DigiCert Partner</i> .....	33
5.11	<i>Choice of Cryptographic Methods</i> .....	33
5.12	<i>Reliance on Unverified Digital Signatures</i> .....	33
5.13	<i>Rejected Certificate Applications</i> .....	33
5.14	<i>Refusal to Issue a Certificate</i> .....	33
5.15	<i>Subscriber Obligations</i> .....	34
5.16	<i>Representations by Subscriber upon Acceptance</i> .....	34
5.17	<i>Indemnity by Subscriber</i> .....	35
5.18	<i>Obligations of DigiCert Registration Authorities</i> .....	35
5.19	<i>Obligations of a Relying Party</i> .....	35
5.20	<i>Legality of Information</i> .....	36
5.21	<i>Subscriber Liability to Relying Parties</i> .....	36
5.22	<i>Duty to Monitor Agents</i> .....	36
5.23	<i>Use of Agents</i> .....	36
5.24	<i>Conditions of usage of the DigiCert Repository and Web site</i> .....	36
5.25	<i>Accuracy of Information</i> .....	36
5.26	<i>Obligations of DigiCert</i> .....	36
5.27	<i>Fitness for a Particular Purpose</i> .....	37
5.28	<i>Other Warranties</i> .....	37
5.29	<i>Non-Verified Subscriber Information</i> .....	37
5.30	<i>Exclusion of Certain Elements of Damages</i> .....	38
5.31	<i>Certificate Insurance Plan</i> .....	38
5.31.1	<i>DigiCertSSL Single Certificate</i> .....	38
5.31.2	<i>DigiCertSSL Wildcard Certificate</i> .....	38
5.31.3	<i>DigiCertSSL Intranet Certificate</i> .....	38
5.31.4	<i>DigiCertSSL Trial Certificate</i> .....	38
5.32	<i>Financial Limitations on Certificate Usage</i> .....	38
5.33	<i>Damage and Loss Limitations</i> .....	39
5.34	<i>Conflict of Rules</i> .....	39
5.35	<i>DigiCert Intellectual Property Rights</i> .....	39

5.36	<i>Comodo Intellectual Property Rights</i>	39
5.37	<i>Infringement and Other Damaging Material</i>	39
5.38	<i>Ownership</i>	39
5.39	<i>Governing Law</i>	39
5.40	<i>Jurisdiction</i>	40
5.41	<i>Dispute Resolution</i>	40
5.42	<i>Successors and Assigns</i>	40
5.43	<i>Severability</i>	40
5.44	<i>Interpretation</i>	40
5.45	<i>No Waiver</i>	40
5.46	<i>Notice</i>	41
5.47	<i>Fees</i>	41
5.48	<i>DigiCert Reissue Policy</i>	41
5.49	<i>DigiCert Refund Policy</i>	41
<b>6</b>	<b>General Issuance Procedure</b>	<b>42</b>
6.1	<i>General – DigiCert</i>	42
6.2	<i>Certificates issued to Individuals and Organizations</i>	42
6.3	<i>Content</i>	42
6.3.1	<i>Secure Server Certificates</i>	42
6.3.2	<i>Secure Email Certificates</i>	43
6.4	<i>Time to Confirm Submitted Data</i>	43
6.5	<i>Issuing Procedure</i>	43
	<b>Document Control</b>	<b>44</b>

## Terms and Acronyms Used in the CPS

### Acronyms:

CA	Certificate Authority
CPS	Certification Practice Statement
CRL	Certificate Revocation List
CSR	Certificate Signing Request
EPKI	Enterprise Public Key Infrastructure Manager
FTP	File Transfer Protocol
HTTP	Hypertext Transfer Protocol
ITU	International Telecommunication Union
ITU-T	ITU Telecommunication Standardization Sector
PKI	Public Key Infrastructure
PKIX	Public Key Infrastructure (based on X.509 Digital Certificates)
PKCS	Public Key Cryptography Standard
RA	Registration Authority
SSL	Secure Sockets Layer
TLS	Transaction Layer Security
URL	Uniform Resource Locator
X.509	The ITU-T standard for Certificates and their corresponding authentication framework

### Terms:

Applicant:	The Applicant is an individual or entity applying for a Certificate.
Subscriber:	The Subscriber is an individual or entity that has been issued a Certificate.
Relying Party:	The Relying Party is an individual or entity that relies upon the information contained within the Certificate.
Subscriber Agreement:	The Subscriber Agreement is an agreement that must be read and accepted by an Applicant before applying for a Certificate. The Subscriber Agreement is specific to the Digital Certificate product type as presented during the product online order process and is available for reference at <a href="http://www.digicert.com/ssl-cps-repository.htm">www.digicert.com/ssl-cps-repository.htm</a> .
Relying Party Agreement:	The Relying Party Agreement is an agreement which must be read and accepted by a Relying Party prior to validating, relying on or using a Certificate or accessing or using DigiCert's Repository and is available for reference at <a href="http://www.digicert.com/ssl-cps-repository.htm">www.digicert.com/ssl-cps-repository.htm</a> .
Certificate Policy:	The Certificate Policy is a statement of the issuer that corresponds to the prescribed usage of a digital certificate within an issuance context.

## **1 General**

This document is the DigiCert, Inc (hereafter referred to as “DigiCert” where applicable) Certification Practice Statement (CPS) – incorporating the Comodo Group Certification Practice Statement and outlines the legal, commercial and technical principles and practices that DigiCert and Comodo employ in providing certification services that include, but are not limited to approving, issuing, using and managing of Digital Certificates and in maintaining a X.509 Certificate-based public key infrastructure (PKIX) in accordance with the Certificate Policies determined by Comodo. It also defines the underlying certification processes for Subscribers and describes DigiCert’s repository operations. The CPS is also a means of notification of roles and responsibilities for parties involved in Certificate based practices within the DigiCert PKI.

### **1.1 DigiCert, Inc.**

DigiCert is a Certification Authority (CA) that issues high quality and highly trusted digital certificates to entities including private and public companies and individuals in accordance with the DigiCert/Comodo CPS. In its role as a CA, DigiCert performs functions associated with public key operations that include receiving requests, issuing, revoking and renewing a digital certificate and the maintenance, issuance and publication of Certificate Revocation Lists (CRL’s) for users within the DigiCert PKI. In delivering its PKI services DigiCert complies in all material respects with high-level international standards including those on Qualified Certificates pursuant to the European Directive 99/93 and the relevant law on electronic signatures and all other relevant legislation and regulation.

DigiCert extends, under agreement, membership of its PKI to approved third parties known as Registration Authorities. The international network of DigiCert RAs share DigiCert’s policies and practices and CA infrastructure to issue DigiCert digital certificates.

### **1.2 Comodo**

Comodo is a Certification Authority (CA) that issues high quality and highly trusted digital certificates to entities including private and public companies and individuals in accordance with the Comodo CPS. In delivering its PKI services Comodo complies in all material respects with high-level international standards including those on Qualified Certificates pursuant to the European Directive 99/93 and the relevant law on electronic signatures and all other relevant legislation and regulation.

Comodo extends, under agreement, membership of its PKI to approved third parties known as Registration Authorities. The international network of Comodo RAs share Comodo’s policies and practices and CA infrastructure to issue Comodo digital certificates, or if appropriate, private labelled digital certificates.

### **1.3 DigiCert CPS**

The DigiCert CPS is a public statement of the practices of DigiCert, Inc. and the conditions of issuance, revocation and renewal of a certificate issued under DigiCert’s own hierarchy. Pursuant to the division of the tasks of a CA, this CPS is largely divided in the following sections: Technical, Organizational, Practices and Legal.

This CPS, related agreements and Certificate policies referenced within this document are maintained by the Comodo Certificate Policy Authority. The Certificate Policy Authority may be contacted at the below address:

Certificate Policy Authority  
New Court, Regents Place, Regent Road,  
Manchester M5 4HB United Kingdom,  
Tel: +44 (0) 161 874 7070, Fax: +44 (0) 161 877 1767  
Attention: Legal Practices  
Email: [legal@comodogroup.com](mailto:legal@comodogroup.com)

This CPS, related agreements and Certificate policies referenced within this document are available online at [www.digicert.com/ssl-cps-repository.htm](http://www.digicert.com/ssl-cps-repository.htm).

#### 1.4 CPS Suitability, Amendments and Publication

The Comodo Certificate Policy Authority is responsible for determining the suitability of certificate policies illustrated within the CPS. The Authority is also responsible for determining the suitability of proposed changes to the CPS prior to the publication of an amended edition. Upon the Certificate Policy Authority accepting such changes deemed by the CA's Policy Authority to have significant impact on the users of this CPS an updated edition of the CPS will be published at the Comodo repository (available at [www.comodogroup.com/repository](http://www.comodogroup.com/repository) and [www.digicert.com/ssl-cps-repository.htm](http://www.digicert.com/ssl-cps-repository.htm)), with thirty days notice given of upcoming changes and suitable incremental version numbering used to identify new editions.

Revisions not denoted "significant" shall be those deemed by the CA's Policy Authority to have minimal or no impact on subscribers and relying parties using certificates and CRL's issued by CA. Such revisions may be made without notice to users of the CPS and without changing the version number of this CPS.

Controls are in place to reasonably ensure that the DigiCert CPS is not amended and published without the prior authorization of the Certificate Policy Authority.

#### 1.5 Other Practice Statements & Agreements

The CPS is only one of a set of documents relevant to the provision of Certification Services by DigiCert and that the list of documents contained in this clause are other documents which this CPS will from time to time mention, although this is not an exhaustive list. The document name, location of and status, whether public or private, are detailed below:

Document	Status	Location
DigiCert, Inc Certification Practice Statement	Public	DigiCert Repository: <a href="http://www.digicert.com/ssl-cps-repository.htm">www.digicert.com/ssl-cps-repository.htm</a>
Secure Email Certificate Subscriber Agreement	Public	Comodo Repository: <a href="http://www.comodogroup.com/repository">www.comodogroup.com/repository</a>

#### 1.6 Liability of DigiCert

For legal liability of DigiCert under the provisions made in this CPS, please refer to Section 5: Legal Conditions of Issuance

#### 1.7 Compliance with applicable standards

The practices specified in this CPS have been designed to meet or exceed the requirements of generally accepted and developing industry standards including the AICPA/CICA WebTrust Program for Certification Authorities, ANS X9.79:2001 PKI Practices and Policy Framework, and other industry standards related to the operation of CA's.

An annual audit is performed by an independent external auditor to assess DigiCert and Comodo's compliancy with the AICPA/CICA WebTrust program for Certification Authorities. Topics covered by the annual audit include but are not limited to the following:

- CA business practices disclosure
- Service integrity
- CA environmental controls

#### 1.8 Digital Certificate Policy Overview

A digital certificate is formatted data that cryptographically binds an identified subscriber with a public key. A digital certificate allows an entity taking part in an electronic transaction to



prove its identity to other participants in such transaction. Digital certificates are used in commercial environments as a digital equivalent of an identification card. As detailed in this CPS, DigiCert offer a range of distinct certificate types. The different certificate types have differing intended usages and differing policies.

Applicant	Certificate Type	Channels Available	Validation Levels <sup>1</sup>	Suggested Usage
Individual or Company;	<b>Secure Server Certificate:</b> <i>DigiCertSSL</i>	- DigiCert Website - DigiCert Partner Network	Confirmation and cross verification of applicant Organization or Individual.	Establishes SSL / TLS session between the server housing the Secure Server Certificate and a client / customer / website visitor. The protocol is designed to authenticate a server to a client and provide confidentiality of data passed through the SSL / TLS session.
Individual or Company;	<b>Secure Email Certificate:</b> <i>DigiCertSSL</i>	- DigiCert Website - DigiCert Partner Network	Confirmation and cross verification of applicant Organization or Individual.	Allows certificate owner to digitally sign email to prove corporate authorship, and for relying parties to verify a digitally signed email and to encrypt email for the certificate owner. May also be used for web based access control where prior validation of the certificate owner is deemed necessary.

As the suggested usage for a digital certificate differs on a per application basis, Subscribers are urged to appropriately study their requirements for their specific application before applying for a specific certificate.

## 1.9 DigiCert PKI Hierarchy

The following high-level representation of the DigiCert PKI is used to illustrate the hierarchy utilised.

GTE CyberTrust Global Root (*serial number = 01A5, expiry = 14 August 2018*)

↳ DigiCert Security Services CA (*serial number = 04 00 03 a3, expiry = 13 October 2011*)

↳ End Entity SSL / End Entity Secure Email (*serial number = x, expiry = 1/2/3 year from issuance*)

## 1.10 DigiCert Certification Authority

In its role as a Certification Authority (CA) DigiCert provides certificate services within the DigiCert PKI. The DigiCert CA will:

- Conform its operations to the CPS (or other CA business practices disclosure), as the same may from time to time be modified by amendments published in the DigiCert repository ([www.digicert.com/ssl-cps-repository.htm](http://www.digicert.com/ssl-cps-repository.htm))
- Issue and publish certificates in a timely manner in accordance with the issuance times set out in this CPS.
- Upon receipt of a valid request to revoke the certificate from a person authorized to request revocation using the revocation methods detailed in this CPS, revoke a certificate issued for use within the DigiCert PKI.
- Publish CRL's on a regular basis, in accordance with the applicable Certificate Policy and with provisions described in this CPS
- Distribute issued certificates in accordance with the methods detailed in this CPS
- Update CRL's in a timely manner as detailed in this CPS

<sup>1</sup> Validation levels: Validation is conducted by DigiCert or a DigiCert Registration Authority under strict guidelines provided to the Registration Authority. Section 1.11 of this CPS identifies the Registration Authorities and outlines the roles and responsibilities of such entities.

- Notify subscribers via email of the imminent expiry of their DigiCert issued certificate (for a period disclosed in this CPS)

### **1.11 DigiCert Registration Authorities**

DigiCert has established the necessary secure infrastructure to fully manage the lifecycle of digital certificates within its PKI. Through a network of Registration Authorities (RA), DigiCert also makes its certification authority services available to its subscribers. DigiCert RAs:

- Accept, evaluate, approve or reject the registration of certificate applications.
- Verify the accuracy and authenticity of the information provided by the subscriber at the time of application as specified in the DigiCert validation guidelines documentation.
- Use official, notarised or otherwise indicated document to evaluate a subscriber application.
- Verify the accuracy and authenticity of the information provided by the subscriber at the time of reissue or renewal as specified in the DigiCert validation guidelines documentation.

A DigiCert RA acts locally within their own context of geographical or business partnerships on approval and authorization by DigiCert in accordance with DigiCert practices and procedures.

RAs are restricted to operating within the set validation guidelines published by DigiCert to the RA upon joining the programs. Certificates issued through an RA contain an amended Certificate Profile within an issued certificate to represent the involvement of the RA in the issuance process to the Relying Party.

### **1.12 Subscribers**

Subscribers of DigiCert services are individuals or companies that use PKI in relation with DigiCert supported transactions and communications. Subscribers are parties that are identified in a certificate and hold the private key corresponding to the public key that is listed in a subscriber certificate. Prior to verification of identity and issuance of a certificate, a subscriber is an applicant for the services of DigiCert.

### **1.13 Relying Parties**

Relying parties use PKI services in relation with DigiCert certificates and reasonably rely on such certificates and/or digital signatures verifiable with reference to a public key listed in a subscriber certificate.

To verify the validity of a digital certificate they receive, relying parties must refer to the Certificate Revocation List (CRL) prior to relying on information featured in a certificate to ensure that DigiCert has not revoked the certificate. The CRL location is detailed within the certificate.

## **2 Technology**

This section addresses certain technological aspects of the DigiCert and Comodo infrastructure and PKI services.

### **2.1 DigiCert/Comodo CA Infrastructure**

The DigiCert CA and Comodo CA Infrastructures use trustworthy systems to provide certificate services. A trustworthy system is computer hardware, software and procedures that provide an acceptable resilience against security risks provide a reasonable level of availability, reliability and correct operation and enforce a security policy.

### 2.1.1 Root CA Signing Key Protection & Recovery

Protection of the CA Root signing key pairs is ensured with the use of IBM 4578 crypto processor devices, which are certified to FIPS 140-1 Level 4, for key generation, storage and use. The CA Root signing key pairs are 2048 bit and were generated within the IBM 4578 device using the RSA algorithm.

Key Number	CA Number	Description	Usage	Lifetime	Size
27	22	DigiCert Security Services CA	Intermediate certificate for SSL certificates, Class 1 & 3 email certificates	2011	2048

For CA Root key recovery purposes, the Root CA signing keys are encrypted and stored within a secure environment. The decryption key is split across **m** removable media and requires **n** of **m** to reconstruct the decryption key. Custodians in the form of 2 or more authorized Comodo officers are required to physically retrieve the removable media from the distributed physically secure locations.

Where CA Root signing keys are backed up to another cryptographic hardware security module, such keys are transferred between devices in encrypted format only.

BeTrusted ensures the protection of its CA Root signing key pair in accordance with its AICPA/CICA WebTrust program compliant infrastructure and CPS. Details of BeTrusted's WebTrust compliancy are available at its official website ([www.betrusted.com](http://www.betrusted.com)).

### 2.1.2 CA Root Signing Key Generation Process

Comodo securely generates and protects its own private key(s), using a trustworthy system (IBM 4758 accredited to FIPS PUB 140-1 level 4), and takes necessary precautions to prevent the compromise or unauthorised usage of it.

Comodo securely generates and protects DigiCert's private key(s), using a trustworthy system (IBM 4758 accredited to FIPS PUB 140-1 level 4), and takes necessary precautions to prevent the compromise or unauthorised usage of it.

The DigiCert CA Root key was generated in accordance with the guidelines detailed in the Root Key Generation Ceremony Reference. The activities undergone and the personnel involved in the Root Key Generation Ceremony are recorded for audit purposes. Subsequent Root Key Generation Ceremonies are to follow the documented reference guide also.

### 2.1.3 CA Root Signing Key Archival

When any CA Root Signing Key pair expires they will be archived for at least 7 years. The keys will be archived in a secure cryptographic hardware module as per their secure storage prior to expiration, as detailed in section 2.1.1 of this CPS.

### 2.1.4 Procedures employed for CA Root Signing Key Changeover

Towards the end of any private key's lifetime, a new CA signing key pair is commissioned and all subsequently issued certificates and CRL's are signed with the new private signing key. Both keys may be concurrently active. The corresponding new CA public key certificate is provided to subscribers and relying parties through the delivery methods detailed in section 2.1.5 of this CPS.

### 2.1.5 CA Root Public Key Delivery to Subscribers

CA Root Certificates are available in online repositories at [www.comodogroup.com/repository](http://www.comodogroup.com/repository) and [www.digicert.com/ssl-cps-repository.htm](http://www.digicert.com/ssl-cps-repository.htm).

The GTE CyberTrust Root certificate is present in Internet Explorer 5.00 and above, Netscape 4.x and above and Opera 5.0 and above and is made available to relying parties through these browsers.

The GTE CyberTrust Global Root certificate is present in Internet Explorer 5.01 and above, Netscape 4.x and above and Opera 5.0 and above and is made available to relying parties through these browsers.

DigiCert provide the full certificate chain (see section 1.9 of this CPS) to the Subscriber upon issuance and delivery of the Subscriber certificate.

## **2.1.6 Physical CA Operations**

### **2.1.6.1 DigiCert**

Access to the secure part of DigiCert facilities is limited through the use of physical access control and is only accessible to appropriately authorized individuals (referred to hereon as Trusted Personnel). Card access systems are in place to control, monitor and log access to all areas of the facility.

DigiCert has made reasonable efforts to ensure its secure facilities are protected from:

- Fire and smoke damage (fire protection is made in compliance with local fire regulations)
- Flood and water damage

DigiCert secure facilities have a primary and secondary power supply and ensure continuous, uninterrupted access to electric power. Heating / air ventilation systems are used to prevent overheating and to maintain a suitable humidity level.

DigiCert asserts that it makes every reasonable effort to detect and prevent material breaches, loss, damage or compromise of assets and interruption to business activities.

### **2.1.6.2 Comodo**

Access to the secure part of Comodo facilities is limited through the use of physical access control and is only accessible to appropriately authorised individuals (referred to hereon as Trusted Personnel). Card access systems are in place to control, monitor and log access to all areas of the facility. Access to the Comodo CA physical machinery within the secure facility is protected with locked cabinets and logical access control.

Comodo has made reasonable efforts to ensure its secure facilities are protected from:

- Fire and smoke damage (fire protection is made in compliance with local fire regulations)
- Flood and water damage

Comodo secure facilities have a primary and secondary power supply and ensure continuous, uninterrupted access to electric power. Heating / air ventilation systems are used to prevent overheating and to maintain a suitable humidity level.

Comodo asserts that it makes every reasonable effort to detect and prevent material breaches, loss, damage or compromise of assets and interruption to business activities.

## **2.2 Digital Certificate Management**

DigiCert certificate management refers to functions that include but are not limited to the following:

- Verification of the identity of an applicant of a certificate.

- Authorizing the issuance of certificates.
- Issuance of certificates.
- Revocation of certificates.
- De-commissioning of the corresponding private keys through a process involving the revocation of certificates.
- Listing of certificates.
- Distributing certificates.
- Publishing certificates.
- Storing certificates.
- Retrieving certificates in accordance with their particular intended use.

DigiCert conducts the overall certification management within the DigiCert PKI; either directly or through a DigiCert approved RA. DigiCert is not involved in functions associated with the generation, issuance, decommissioning or destruction of a Subscriber key pair.

### **2.3 DigiCert Directories, Repository and Certificate Revocation List**

DigiCert manages and makes publicly available directories of revoked certificates through the use of Certificate Revocation Lists (CRL's). All CRL's issued by DigiCert are X.509v2 CRL's, in particular as profiled in RFC3280. Users and relying parties are strongly urged to consult the directories of issued and revoked certificates at all times prior to relying on information featured on a certificate. DigiCert updates and publishes a new CRL daily at 06:05 or more frequently under special circumstances. The CRL for end entity certificates can be accessed via the following URLs:

[http://crl.digicert.com/DigiCertSecurityServicesCA\\_2.crl](http://crl.digicert.com/DigiCertSecurityServicesCA_2.crl)

Revoked intermediate and higher level certificates are published in the CRL accessed via:

[http://crl2.digicert.com/DigiCertSecurityServicesCA\\_2.crl](http://crl2.digicert.com/DigiCertSecurityServicesCA_2.crl)

DigiCert also publishes a repository of legal notices regarding its PKI services, including this CPS, agreements and notices references within this CPS as well as any other information it considers essential to its services. The DigiCert legal repository may be accessed at <http://www.digicert.com/ssl-cps-repository.htm>

### **2.4 Types of DigiCert Certificates**

DigiCert currently offers one type of digital certificate that can be used in a way that addresses the needs of users for secure personal and business communications, including but not limited to secure email, protection of online transactions and identification of persons, whether legal or physical.

DigiCert may update or extend its list of products, including the types of certificates it issues, as it sees fit. The publication or updating of the list of DigiCert products creates no claims by any third party. Upon the inclusion of a new certificate product in the DigiCert hierarchy, an amended version of this CPS will be made public within two days on the official DigiCert and Comodo websites.

Issued certificates are published in DigiCert directories. Suspended or revoked certificates are appropriately referenced in CRL's and published in DigiCert directories. DigiCert does not perform escrow of subscriber private keys.

#### **2.4.1 DigiCert Secure Server Certificate**

DigiCert makes available a Secure Server Certificate that in combination with a Secure Socket Layer (SSL) web server attests the public server's identity providing full authentication and enables secure communication with corporate customers and corporate business

partners. DigiCert Secure Server Certificate is offered as a DigiCertSSL certificate. Pricing for the certificates are made available on the relevant official DigiCert websites.

#### **2.4.2 DigiCert Secure Email Certificates**

DigiCert makes available Secure Email Certificates that in combination with an S/MIME compliant email application allow subscribers to digitally sign email for relying parties, or relying parties to encrypt email for the subscriber. Pricing for the certificates is made available on the relevant official DigiCert websites. From time to time DigiCert reserves the right to make available promotional offers that may affect the standard price card.

### **2.5 Extensions and Naming**

#### **2.5.1 Digital Certificate Extensions**

DigiCert use the standard X.509, version 3 to construct digital certificates for use within the DigiCert. X.509v3 allows a CA to add certain certificate extensions to the basic certificate structure. DigiCert use a number of certificate extensions for the purposes intended by X.509v3 as per Amendment 1 to ISO/IEC 9594-8, 1995. X.509v3 is the standard of the International Telecommunications Union for digital certificates.

#### **2.5.2 Incorporation by Reference for Extensions and Enhanced Naming**

Enhanced naming is the usage of an extended organization field in an X.509v3 certificate. Information contained in the organizational unit field is also included in the Certificate Policy extension that DigiCert may use.

### **2.6 Subscriber Private Key Generation Process**

The Subscriber is solely responsible for the generation of the private key used in the certificate request. DigiCert does not provide key generation, escrow, recovery or backup facilities.

Upon making a certificate application the Subscriber is solely responsible for the generation of an RSA key pair appropriate to the certificate type being applied for. During application the Subscriber will be required to submit a public key and other personal / corporate details in the form of a Certificate Signing Request (CSR).

Typically, Secure Server Certificate requests are generated using the key generation facilities available in the Subscriber's webserver software. Typically, Secure Email Certificate requests are generated using the FIPS 140-1 Level 1 cryptographic service provider module software present in popular browsers.

### **2.7 Subscriber Private Key Protection and Backup**

The Subscriber is solely responsible for protection of their private keys. DigiCert maintain no involvement in the generation, protection or distribution of such keys.

DigiCert strongly urges Subscribers to use a password or equivalent authentication method to prevent unauthorized access and usage of the Subscriber private key.

### **2.8 Subscriber Public Key Delivery to DigiCert**

Secure Server Certificate requests are generated using the Subscriber's webserver software and the request is submitted to DigiCert in the form of a PKCS #10 Certificate Signing Request (CSR). Submission is made electronically via the DigiCert website or through a DigiCert approved RA.

Secure Email Certificate requests are generated using the Subscriber's cryptographic service provider software present in the Subscriber's browser and submitted to DigiCert in the form of

a PKCS#10 Certificate Signing Request (CSR). Submission is generally made automatically by the Subscriber's browser.

## **2.9 Delivery of Issued Subscriber Certificate to Subscriber**

Delivery of Subscriber certificates to the associated Subscriber is dependent on the certificate product type:

### **2.9.1 Secure Server Certificate: DigiCertSSL product type**

DigiCertSSL Certificates are delivered via email to the Subscriber through the use of the administrator contact email address provided during the application process.

### **2.9.2 Secure Email Certificate: DigiCertSSL Secure Email product type**

Upon issuance of the DigiCertSSL Secure Email the Subscriber is emailed a collection link using the email provided during the application. The Subscriber must visit the collection link using the same computer from which the original certificate request was made. The Subscriber's cryptographic service provider software is initiated to ensure the Subscriber holds the private key corresponding to the public key submitted during application. Pending a successful challenge, the issued certificate is installed automatically onto the Subscriber's computer.

## **2.10 DigiCert Certificates Profile**

A Certificate profile contains fields as specified below:

### **2.10.1 Key Usage extension field**

DigiCert certificates are general purpose and may be used without restriction on geographical area. In order to use and rely on a DigiCert certificate the relying party must use X.509v3 compliant software. DigiCert certificates include key usage extension fields to specify the purposes for which the certificate may be used and also to technically limit the functionality of the certificate when used with X.509v3 compliant software. Reliance on key usage extension fields is dependent on correct software implementations of the X.509v3 standard and is outside of the control of DigiCert.

The possible key purposes identified by the X.509v3 standard are the following:

- a) Digital signature, for verifying digital signatures that have purposes other than those identified in b), f) or g), that is, for entity authentication and data origin authentication with integrity
- b) Non-repudiation, for verifying digital signatures used in providing a non-repudiation service which protects against the signing entity falsely denying some action (excluding certificate or CRL signing, as in f) or g) below)
- c) Key encipherment, for enciphering keys or other security information, e.g. for key transport
- d) Data encipherment, for enciphering user data, but not keys or other security information as in c) above
- e) Key agreement, for use as a public key agreement key
- f) Key certificate signing, for verifying a CA's signature on certificates, used in CA-certificates only
- g) CRL signing, for verifying a CA's signature on CRL's
- h) Encipher only, public key agreement key for use only in enciphering data when used with key agreement
- i) Decipher only, public key agreement key for use only in deciphering data when used with key agreement

### **2.10.2 Extension Criticality Field**

The Extension Criticality field denotes two separate uses for the Key Usage field. If the extension is noted as critical, then the key in the certificate is only to be applied to the stated uses. To use the key for another purpose in this case would break the issuer's policy. If the

extension is not noted as critical, the Key Usage field is simply there as an aid to help applications find the proper key for a particular use.

### 2.10.3 Basic Constraints Extension

The Basic Constraints extension specifies whether the subject of the certificate may act as a CA or only as an end-entity certificate. Reliance on basic constraints extension field is dependent on correct software implementations of the X.509v3 standard and is outside of the control of DigiCert.

### 2.10.4 Certificate Policy (CP)

Certificate Policy (CP) is a statement of the issuer that corresponds to the prescribed usage of a digital certificate within an issuance context. A policy identifier is a number unique within a specific domain that allows for the unambiguous identification of a policy, including a certificate policy.

Specific DigiCert certificate profiles are as per the tables below:

<b>DigiCertSSL Secure Server Certificate/DigiCertSSL Wildcard Secure Server Certificate</b>	
<b>Signature Algorithm</b>	sha1RSA
<b>Issuer</b>	CN DigiCert Security Services CA
	O DigiCert, Inc.
	C US
<b>Validity</b>	1 Year / 2 Year / 3 Year
<b>Subject</b>	CN Common Name
	OU DigiCertSSL Certificate
	O Organization
	OU Organization Unit
	L Locality
	S Street
	C Country
<b>Authority Key Identifier</b>	KeyID=[aka literal value]
<b>Key Usage (NonCritical)</b>	Digital Signature, Key Encipherment(A0)
<b>Netscape Certificate Type</b>	SSL Client Authentication, SSL Server Authentication (c0)
<b>Basic Constraint</b>	Subject Type=End Entity
	Path Length Constraint=None
<b>Certificate Policies</b>	[1]Certificate Policy: Policy Identifier=1.3.6.1.4.1.6449.1.2.2.6 [1,1]Policy Qualifier Info: Policy Qualifier Id=CPS Qualifier: <a href="http://www.digicert.com/ssl-cps-repository.htm">http://www.digicert.com/ssl-cps-repository.htm</a>



<b>CRL Distribution Points</b>	<p>[1]CRL Distribution Point  Distribution Point Name:  Full Name:   URL=<a href="http://crl.digicert.com/DigiCertSecurityServicesCA_2.crl">http://crl.digicert.com/DigiCertSecurityServicesCA_2.crl</a></p> <p>[2]CRL Distribution Point  Distribution Point Name:  Full Name:   URL=<a href="http://crl2.digicert.com/DigiCertSecurityServicesCA_2.crl">http://crl2.digicert.com/DigiCertSecurityServicesCA_2.crl</a></p>
<b>Thumbprint Algorithm</b>	sha1
<b>Thumbprint</b>	

<b>DigiCertSSL Secure Email Certificate</b>	
<b>Signature Algorithm</b>	sha1RSA
<b>Issuer</b>	CN DigiCert Security Services CA
	O DigiCert, Inc.
	C US
<b>Validity</b>	1 Year
<b>Subject</b>	E Email Address
	CN Common Name (Name of Subscriber)
	OU DigiCert, Inc.
	OU DigiCert - PERSONA NOT VALIDATED
<b>Authority Key Identifier</b>	KeyID=[aka literal value]
<b>Key Usage (NonCritical)</b>	Secure Email(1.3.6.1.5.5.7.3.4) Client Authentication(1.3.6.1.5.5.7.3.2) Smart Card Logon(1.3.6.1.4.1.311.20.2.2) Certified Delivery Service Rx (1.3.6.1.4.1.6449.1.3.5.2)
<b>Netscape Certificate Type</b>	SSL Client Authentication , SMIME(A0)
<b>Basic Constraint</b>	Subject Type=End Entity Path Length Constraint=None
<b>Certificate Policies</b>	[1]Certificate Policy: Policy Identifier=1.3.6.1.4.1.6449.1.2.2.6 [1,1]Policy Qualifier Info: Policy Qualifier Id=CPS Qualifier: <a href="http://www.digicert.com/ssl-cps-repository.htm">http://www.digicert.com/ssl-cps-repository.htm</a>

<b>CRL Distribution Points</b>	<p>[1]CRL Distribution Point Distribution Point Name: Full Name:  URL=<a href="http://crl.digicert.com/DigiCertSecurityServicesCA.crl">http://crl.digicert.com/DigiCertSecurityServicesCA.crl</a></p> <p>[2]CRL Distribution Point Distribution Point Name: Full Name:  URL=<a href="http://crl2.digicert.com/DigiCertSecurityServicesCA.crl">http://crl2.digicert.com/DigiCertSecurityServicesCA.crl</a></p>
<b>Thumbprint Algorithm</b>	sha1
<b>Thumbprint</b>	

<b>DigiCertSSL Secure Server Certificate – Intranet</b>	
<b>Signature Algorithm</b>	sha1RSA
<b>Issuer</b>	CN DigiCert Security Services CA
	O DigiCert, Inc.
	C US
<b>Validity</b>	1 Year / 2 Year / 3 Year
<b>Subject</b>	CN Common Name
	OU DigiCertSSL Intranet Certificate
	OU INTRANET USE ONLY - NO WARRANTY ATTACHED - COMPANY NOT VALIDATED
	O Organization
	OU Organization Unit
	L Locality
	S Street
C Country	
<b>Authority Key Identifier</b>	KeyID=[aka literal value]
<b>Key Usage (NonCritical)</b>	Digital Signature , Key Encipherment(A0)
<b>Netscape Certificate Type</b>	SSL Client Authentication, SSL Server Authentication (c0)
<b>Basic Constraint</b>	Subject Type=End Entity Path Length Constraint=None
<b>Certificate Policies</b>	<p>[1]Certificate Policy: Policy Identifier=1.3.6.1.4.1.6449.1.2.2.6 [1,1]Policy Qualifier Info: Policy Qualifier Id=CPS Qualifier: <a href="http://www.digicert.com/ssl-cps-repository.htm">http://www.digicert.com/ssl-cps-repository.htm</a></p>
<b>CRL Distribution Points</b>	<p>[1]CRL Distribution Point Distribution Point Name: Full Name:  URL=<a href="http://crl.digicert.com/DigiCertSecurityServicesCA.crl">http://crl.digicert.com/DigiCertSecurityServicesCA.crl</a></p> <p>[2]CRL Distribution Point Distribution Point Name: Full Name:  URL=<a href="http://crl2.digicert.com/DigiCertSecurityServicesCA.crl">http://crl2.digicert.com/DigiCertSecurityServicesCA.crl</a></p>

<b>Subject Alternate Name</b>	DNS Name
<b>NetscapeSSLServerName</b>	
<b>Thumbprint Algorithm</b>	sha1
<b>Thumbprint</b>	

<b>DigiCertSSL Secure Server Certificate – Trial</b>	
<b>Signature Algorithm</b>	sha1RSA
<b>Issuer</b>	CN DigiCert Security Services CA O DigiCert, Inc. C US
<b>Validity</b>	1 Year / 2 Year / 3 Year
<b>Subject</b>	CN Common Name OU DigiCertSSL Trial Certificate OU TEST USE ONLY - NO WARRANTY ATTACHED <i>OU Issued through [Web-PKI Manager Subscriber Name]</i> O Organization OU Organization Unit L Locality S Street C Country
<b>Authority Key Identifier</b>	KeyID=[aka literal value]
<b>Key Usage (NonCritical)</b>	Digital Signature , Key Encipherment(A0)
<b>Netscape Certificate Type</b>	SSL Client Authentication, SSL Server Authentication (c0)
<b>Basic Constraint</b>	Subject Type=End Entity Path Length Constraint=None
<b>Certificate Policies</b>	[1]Certificate Policy: Policy Identifier=1.3.6.1.4.1.6449.1.2.2.6 [1,1]Policy Qualifier Info: Policy Qualifier Id=CPS Qualifier: <a href="http://www.digicert.com/ssl-cps-repository.htm">http://www.digicert.com/ssl-cps-repository.htm</a>
<b>CRL Distribution Points</b>	[1]CRL Distribution Point Distribution Point Name: Full Name:  URL= <a href="http://crl.digicert.com/DigiCertSecurityServicesCA.crl">http://crl.digicert.com/DigiCertSecurityServicesCA.crl</a> [2]CRL Distribution Point Distribution Point Name: Full Name:  URL= <a href="http://crl2.digicert.com/DigiCertSecurityServicesCA.crl">http://crl2.digicert.com/DigiCertSecurityServicesCA.crl</a>
<b>Subject Alternate Name</b>	DNS Name
<b>NetscapeSSLServerName</b>	
<b>Thumbprint Algorithm</b>	sha1
<b>Thumbprint</b>	

## 2.11 DigiCert Certificate Revocation List Profile

The profile of the DigiCert Certificate Revocation List is as per the table below:

<b>Version</b>	[Version 1]	
<b>Issuer Name</b>	countryName=[Root Certificate Country Name], organizationName=[Root Certificate Organization], commonName=[Root Certificate Common Name] [UTF8String encoding]	
<b>This Update</b>	[Date of Issuance]	
<b>Next Update</b>	[Date of Issuance + 2 hours]	
<b>Revoked Certificates</b>	<i>CRL Entries</i>	
	Certificate Serial Number	[Certificate Serial Number]
	Date and Time of Revocation	[Date and Time of Revocation]

### **3 Organization**

DigiCert operates within the United States of America. The site operates under a security policy designed to, within reason, detect, deter and prevent unauthorized logical or physical access to CA related facilities. This section of the CPS outlines the security policy, physical and logical access control mechanisms, service levels and personnel policy in use to provide trustworthy and reliable CA operations.

#### **3.1 Conformance to this CPS**

DigiCert conforms to this CPS and other obligations it undertakes through adjacent contracts when it provides its services.

#### **3.2 Termination of CA Operations**

In case of termination of CA operations for any reason whatsoever, DigiCert will provide timely notice and transfer of responsibilities to succeeding entities, maintenance of records, and remedies. Before terminating its own CA activities, DigiCert will where possible take the following steps:

- Providing subscribers of valid certificates with ninety (90) days notice of its intention to cease acting as a CA.
- Revoking all certificates that are still un-revoked or un-expired at the end of the ninety (90) day notice period without seeking subscriber's consent.
- Giving timely notice of revocation to each affected subscriber.
- Making reasonable arrangements to preserve its records according to this CPS.
- Reserving its right to provide succession arrangements for the re-issuance of certificates by a successor CA that has all relevant permissions to do so and complies with all necessary rules, while its operation is at least as secure as DigiCert's.

The requirements of this article may be varied by contract, to the extent that such modifications affect only the contracting parties.

#### **3.3 Form of Records**

DigiCert retains records in electronic and/or in paper-based format for a period detailed in section 3.4 of this CPS. DigiCert may require subscribers to submit appropriate documentation in support of a certificate application.

DigiCert Registration Authorities are required to submit appropriate documentation as detailed in the DigiCert RA agreements, Reseller Partner agreements, Web-PKI Manager Account Holder agreement, and prior to being validated and successfully accepted as an approved DigiCert Registration Authority.

In its role as a DigiCert Registration Authority, RAs may require documentation from subscribers to support certificate applications. In such circumstances, RAs are obliged to retain such records in line with the practices of record retention and protection as used by DigiCert and as stated in this CPS.

#### **3.4 Records Retention Period**

DigiCert retain the records of DigiCert digital certificates and the associated documentation for a term of no less than 7 years. The retention term begins on the date of expiration or revocation. Copies of certificates are held, regardless of their status (such as expired or revoked). Such records may be retained in electronic format, in paper-based format or any other format that DigiCert may see fit.

Such records are archived at a secure off-site location and are maintained in a form that prevents unauthorized modification, substitution or destruction.

### **3.5 Logs for Core Functions**

For audit purposes Comodo on behalf of DigiCert maintains electronic or manual logs of the following events for core functions. All logs are backed up on removable media and the media held at a secure off-site location on a daily basis. These media are only removed by Comodo staff on a visit to the data center, and when not in the data center are held either in a safe in a locked office within the development site, or offsite in a secure storage facility.

An audit log is maintained of each movement of the removable media. Logs are archived by the system administrator on a weekly basis and event journals reviewed on a weekly basis by CA management. Both current and archived logs are maintained in a form that prevents unauthorized modification, substitution or destruction. When the removable media reaches the end of its life it is wiped by a third party secure data destruction facility and the certificates of destruction are archived.

All logs include the following elements:

- Date and time of entry
- Serial or sequence number of entry
- Method of entry
- Source of entry
- Identity of entity making log entry

#### **3.5.1 CA & Certificate Lifecycle Management**

- CA Root signing key functions, including key generation, backup, recovery and destruction
- Subscriber certificate life cycle management, including successful and unsuccessful certificate applications, certificate issuances, certificate re-issuances, certificate renewals
- Subscriber certificate revocation requests, including revocation reason
- Subscriber changes of affiliation that would invalidate the validity of an existing certificate
- Certificate Revocation List updates, generations and issuances
- Custody of keys and of devices and media holding keys
- Compromise of a private key

#### **3.5.2 Security Related Events**

- System downtime, software crashes and hardware failures
- CA system actions performed by Comodo personnel, including software updates, hardware replacements and upgrades
- Cryptographic hardware security module events, such as usage, de-installation, service or repair and retirement
- Successful and unsuccessful DigiCert/Comodo PKI access attempts
- Secure CA facility visitor entry and exit

#### **3.5.3 Certificate Application Information**

- The documentation and other related information presented by the applicant as part of the application validation process
- Storage locations, whether physical or electronic of presented documents

#### **3.5.4 Log Retention Period**

Comodo on behalf of DigiCert maintains logs for a period not less than 7 years, or as necessary to comply with applicable laws.

### **3.6 Business Continuity Plans and Disaster Recovery**

To maintain the integrity of its services DigiCert implements, documents and periodically tests appropriate contingency and disaster recovery plans and procedures. Such plans are revised and updated as may be required at least once a year.

- DigiCert and Comodo operate a fully redundant CA system. The backup CA is readily available in the event that the primary CA should cease operation. All of our critical computer equipment is housed in a co-location facility run by a commercial data-center, and all of the critical computer equipment is duplicated within the facility. Incoming power and connectivity feeds are duplicated. The duplicate equipment is ready to take over the role of providing the implementation of the CA, and allows us to specify a maximum system outage time (in case of critical systems failure) within 1 hour.
- Backup of critical CA software is performed weekly and is stored offsite.
- Backup of critical business information is performed daily and is stored offsite.
- Comodo operations are distributed across two sites, with Salford, Greater Manchester, UK being the primary operations site and Bradford West Yorkshire, UK being the secondary site. Both sites offer facilities to manage the lifecycle of a certificate, including but not limited to the application, issuance, revocation and renewal of such certificates.
- DigiCert operations are situated on one site in Lindon, Utah, USA. This site offers facilities to manage the lifecycle of a certificate, including but not limited to the application, issuance, revocation and renewal of such certificates.

As well as a fully redundant CA system, DigiCert and Comodo each maintains provisions for the activation of a backup CA and a secondary site should the primary site suffer a total loss of systems. This disaster recovery plan states that DigiCert and Comodo will each endeavor to minimize interruptions to its CA operations.

### **3.7 Availability of Revocation Data**

DigiCert publishes Certificate Revocation Lists (CRL's) to allow relying parties to verify a digital signature made using a DigiCert issued digital certificate. Each CRL contains entries for all revoked un-expired certificates issued and is valid for 24 hours. DigiCert issues a new CRL at 06:05 prior to the expiry of the current CRL and includes a monotonically increasing sequence number for each CRL issued. Under special circumstances DigiCert may publish new CRL's prior to the expiry of the current CRL. All expired CRL's are archived (as described in section 3.4 of this CPS) for a period of 7 years or longer if applicable. DigiCert does not support OCSP (Online Certificate Status Protocol).

### **3.8 Publication of Critical Information**

DigiCert publishes any revocation data on issued digital certificates, this CPS, certificate terms and conditions, the relying party agreement and copies of all subscriber agreements in the official DigiCert repository <http://www.digicert.com/ssl-cps-repository.htm> and the official Comodo repository at [www.comodogroup.com/repository](http://www.comodogroup.com/repository). The DigiCert and Comodo repositories are maintained by the Comodo Certificate Policy Authority and all updates, amendments and legal promotions are logged in accordance with the logging procedures referenced in section 3.5 this CPS.

### **3.9 Confidential Information**

DigiCert observe applicable rules on the protection of personal data deemed by law or the DigiCert privacy policy (see section 3.11 of this CPS) to be confidential.

### **3.9.1 Types of Information deemed as Confidential**

DigiCert keeps the following types of information confidential and maintains reasonable controls to prevent the exposure of such records to non-trusted personnel.

- Subscriber agreements.
- Certificate application records and documentation submitted in support of certificate applications whether successful or rejected.
- Transaction records and financial audit records.
- External or internal audit trail records and reports, except for WebTrust audit reports which may be published at the discretion of DigiCert.
- Contingency plans and disaster recovery plans.
- Internal tracks and records on the operations of DigiCert/Comodo infrastructure, certificate management and enrolment services and data.

### **3.9.2 Types of Information not deemed as Confidential**

Subscribers acknowledge that revocation data of all certificates issued by the DigiCert CA is public information and is periodically published every 24 hours at the DigiCert repository. Subscriber application data marked as “Public” in the relevant subscriber agreement and submitted as part of a certificate application is published within an issued digital certificate in accordance with section 2.10.4 of this CPS.

### **3.9.3 Access to Confidential Information**

All personnel in trusted positions handle all information in strict confidence. Personnel of RA/LRAs especially must comply with the requirements of the US and English law on the protection of personal data.

### **3.9.4 Release of Confidential Information**

Neither DigiCert nor Comodo is required to release any confidential information, unless as otherwise required by law, without an authenticated, reasonably specific request by an authorised party specifying:

- The party to whom DigiCert or Comodo owes a duty to keep information confidential.
- The party requesting such information.
- A court order, if any.

## **3.10 Personnel Management and Practices**

Consistent with this CPS DigiCert and Comodo each follows personnel and management practices that provide reasonable assurance of the trustworthiness and competence of their employees and of the satisfactory performance of their duties.

### **Personnel controls**

All trusted personnel have background checks before access is granted to DigiCert’s and Comodo’s respective systems. These checks include, but are not limited to, credit history, employment history for references and a Utah State Registry (US) and Companies House (UK) cross-reference to disqualified directors. Training of personnel is undertaken via a mentoring process involving senior members of the team to which they are attached.



### 3.11 Privacy Policy

DigiCert has implemented a privacy policy, which is in compliance with this CPS. The DigiCert privacy policy is published at <http://www.digicert.com/digicert-privacy-policy.htm>

### 3.12 Publication of information

The DigiCert certificate services and the DigiCert repository are accessible through several means of communication:

- On the web: [www.digicert.com](http://www.digicert.com)
- By email from [admin@digicert.com](mailto:admin@digicert.com)
- and by mail from:  
DigiCert, Inc., 333 South 520 West, Lindon, Utah 84042  
Tel: 1-801-805-1620  
Fax: 1-801-705-0481  
Email: [admin@digicert.com](mailto:admin@digicert.com)

The Comodo repository is accessible through several means of communication:

- On the web: [www.comodogroup.com](http://www.comodogroup.com)
- By email from [legal@comodogroup.com](mailto:legal@comodogroup.com)
- and by mail from:  
Comodo CA Ltd.  
Attention: Legal Practices, New Court, Regents Place, Regent Road, Salford,  
Greater Manchester, M5 4HB, United Kingdom.  
Tel: + 44(0) 161 874 7070  
Fax: + 44(0) 161 877 1767  
Email: [legal@comodogroup.com](mailto:legal@comodogroup.com)

## 4 Practices and Procedures

This section describes the certificate application process, including the information required to make and support a successful application.

### 4.1 Certificate Application Requirements

All Certificate applicants must complete the enrolment process which includes:

- Generate a RSA key pair and demonstrate to DigiCert ownership of the private key half of the key pair through the submission of a valid PKCS#10 Certificate Signing Request (CSR)
- Make all reasonable efforts to protect the integrity the private key half of the key pair
- Submit to DigiCert a certificate application, including application information as detailed in this CPS, a public key half of a key pair, and agree to the terms of the relevant subscriber agreement
- Provide proof of identity through the submission of official documentation as requested by DigiCert during the enrolment process

Certificate applications are submitted to either DigiCert or a DigiCert approved RA. The following table details the entity(s) involved in the processing of certificate applications. Comodo issues all certificates regardless of the processing entity.

<b>Certificate Type</b>	<b>Enrolment Entity</b>	<b>Processing Entity</b>	<b>Issuing Authority</b>
Secure Server Certificate – DigiCertSSL Single	End Entity Subscriber	DigiCert	Comodo on behalf of DigiCert
Secure Email Certificate – DigiCertSSL Secure Email	End Entity Subscriber	DigiCert	Comodo on behalf of DigiCert
Secure Server Certificate – DigiCertSSL Wildcard	DigiCert RA on behalf of End Entity Subscriber	DigiCert	Comodo on behalf of DigiCert

#### 4.1.1 DigiCert Partner Certificate Applications

Authorised DigiCert partners may act as RAs under the practices and policies stated within this CPS. The RA may make the application on behalf of the applicant pursuant to the partner program.

Under such circumstances the RA is responsible for all the functions on behalf of the applicant detailed in section 4.1 of this CPS. Such responsibilities are detailed and maintained within the Reseller agreement and guidelines.

#### 4.1.2 Methods of application

Generally, applicants will complete the online forms made available by DigiCert or by approved RAs at the respective official websites. Under special circumstances the applicant may submit an application via email; however this process is available at the discretion of DigiCert or its RAs.

Web-PKI Manager Account Holder applications are made through the Web-PKI Manager Management Console – web based console hosted and supported by DigiCert and EPKI Management Console web based console hosted and supported by Comodo.

## 4.2 Application Validation

Prior to issuing a certificate DigiCert each employs controls to validate the identity of the subscriber information featured in the certificate application. Such controls are indicative of the product type:

### 4.2.1 Secure Server Certificate Application Two-Step Validation Process

DigiCert utilizes a two-step validation process prior to the issuance of a secure server certificate.

This process involves DigiCert, automatically or manually, reviewing the application information provided by the applicant (as per section 4.3 of this CPS) in order to check that:

1. The applicant has the right to use the domain name used in the application
  - Validated by reviewing domain name ownership records available publicly through Internet or approved global domain name registrars
  - Validation may be supplemented through the use of the administrator contact associated with the domain name register record for communication with DigiCert validation staff or for automated email challenges
  - Validation may be supplemented through the use of generic emails which ordinarily are only available to the person(s) controlling the domain name administration, for example webmaster@..., postmaster@..., admin@...
2. The applicant is an accountable legal entity, whether an organization or an individual.
  - Validated by requesting official company documentation, such as Business License, Articles of Incorporate, Sales License or other relevant documents. For non-corporate applications, documentation such as bank statement, copy of passport, copy of driving license or other relevant documents.

The above assertions are reviewed through automated processes, manual review of supporting documentation and reference to third party official databases.

## 4.3 Validation Information for DigiCert Certificate Applications

From time to time, DigiCert may modify the requirements related to application information for individuals to respond to own DigiCert requirements, the business context of the usage of a digital certificate, or as it may be prescribed by law.

### 4.3.1 Application Information for Organizational Applicants

The following elements are critical information elements for a DigiCert certificate issued to an Organization. Those elements marked with PUBLIC are present within an issued certificate and are therefore within the public domain. Those elements not marked with PUBLIC remain confidential in line with the privacy and protection of data provisions outlined in this CPS.

- Legal Name of the Organization (PUBLIC)
- Organizational unit (PUBLIC)
- Street, city, postal/zip code, country (PUBLIC)
- VAT-number (if applicable)
- Company / DUNS number (if available)
- Server Software Identification
- Payment Information
- Administrator contact full name, email address and telephone
- Billing contact persons and organizational representative
- Fully Qualified Domain Name / Network Server Name / Public or Private IP (PUBLIC)
- Public Key (PUBLIC)
- Proof of right to use name

- Proof of existence and professional status of the Organization
- Subscriber agreement, signed (if applying out of bands)

#### **4.3.2 Supporting Documentation for Organizational Applicants**

Documentation requirements for Organizational applicants are the following:

- Articles of Association
- Business License
- Certificate of Compliance
- Certificate of Incorporation
- Certificate of Authority to Transact Business
- Tax Certification
- Corporate Charter
- Official letter from an authorised representative of a government organization
- Official letter from office of Dean or Principal (for Educational Institutions)

DigiCert may accept at its discretion other official documentation supporting an application.

#### **4.3.3 Application Information for Individual Applicants**

The following elements are critical information elements for a DigiCert certificate issued to an individual. Those elements marked with PUBLIC are present within an issued certificate and are therefore within the public domain. Those elements not marked with PUBLIC remain confidential in line with the privacy and protection of data provisions outlined in this CPS.

- Legal Name of the Individual (PUBLIC)
- Organizational unit (PUBLIC)
- Street, city, postal/zip code, country (PUBLIC)
- VAT-number (if applicable)
- Server Software Identification
- Payment Information
- Administrator contact full name, email address and telephone
- Billing contact persons and organizational representative
- Fully Qualified Domain Name / Network Server Name / Public or Private IP (PUBLIC)
- Public Key (PUBLIC)
- Proof of right to use name
- Proof of existence and professional status of the Individual
- Subscriber agreement, signed (if applying out of bands)

#### **4.3.4 Supporting Documentation for Individual Applicants**

Documentation requirements for Individual applicants are the following:

- Passport
- Drivers License
- Bank Statement

DigiCert may accept at its discretion other official documentation supporting an application.

#### **4.4 Validation Requirements for DigiCert Certificate Applications**

Upon receipt of an application for a digital certificate and based on the submitted information, DigiCert will confirm the following information:

- The certificate applicant is the same person as the person identified in the certificate request.
- The certificate applicant holds the private key corresponding to the public key to be included in the certificate.

- The information to be published in the certificate is accurate, except for non-verified subscriber information.
- Any agents who apply for a certificate listing the certificate applicant's public key are duly authorised to do so.

In all types of DigiCert certificates the Subscriber has a continuous obligation to monitor the accuracy of the submitted information and notify DigiCert of any changes that would affect the validity of the certificate. Failure to comply with the obligations as set out in the Subscriber Agreement will result in the revocation of the Subscriber's Digital Certificate without further notice to the Subscriber and the Subscriber shall pay any Charges payable but not yet paid under the Subscriber Agreement.

#### **4.4.1 Third-Party Confirmation of Business Entity Information**

DigiCert may use the services of a third party to confirm information on a business entity that applies for a digital certificate. DigiCert accepts confirmation from third party Organizations, other third party databases and government entities.

DigiCert controls include Trade Registry transcripts that confirm the registration of the applicant company and state the members of the board, the management and Directors representing the company.

DigiCert may use any means of communication at its disposal to ascertain the identity of an organizational or individual applicant. DigiCert reserves right of refusal in its absolute discretion.

#### **4.4.2 Serial Number Assignment**

Comodo on behalf of DigiCert assigns certificate serial numbers that appear in DigiCert certificates. Assigned serial numbers are unique.

#### **4.5 Time to Confirm Submitted Data**

DigiCert makes reasonable efforts to confirm certificate application information and issue a digital certificate within reasonable time frames.

DigiCert assures that all certificates will be issued within 2 working days after the receipt of all required validation information as per this CPS.

#### **4.6 Approval and Rejection of Certificate Applications**

Following successful completion of all required validations of a certificate application DigiCert will approve an application for a digital certificate.

If the validation of a certificate application fails, DigiCert will reject the certificate application. DigiCert reserves its right to reject applications to issue a certificate to applicants if, on its own assessment, by issuing a certificate to such parties the good and trusted name of DigiCert might get tarnished, diminished or have either of their value reduced and under such circumstances may do so without incurring any liability or responsibility for any loss or expenses arising as a result of such refusal.

Applicants whose applications have been rejected may subsequently re-apply.

#### **4.7 Certificate Issuance and Subscriber Consent**

DigiCert issue a certificate upon approval of a certificate application. A digital certificate is deemed to be valid at the moment a Subscriber accepts it (refer to section 4.9 of this CPS). Issuing a digital certificate means that DigiCert accepts a certificate application.

#### **4.8 Certificate Validity**

Certificates are valid upon issuance by DigiCert and acceptance by the Subscriber. Generally the certificate validity period will be 1, 2 or 3 years, however DigiCert reserves the right to offer validity periods outside of this standard validity period.

#### **4.9 Certificate Acceptance by Subscribers**

An issued certificate is either delivered via email or installed on a Subscriber's computer / hardware security module through an online collection method. A Subscriber is deemed to have accepted a certificate when:

- The Subscriber uses the certificate or
- 30 days pass from the date of the issuance of a certificate.

#### **4.10 Verification of Digital Signatures**

Verification of a digital signature is used to determine that:

- The digital signature was created by the private key corresponding to the public key listed in the signer's certificate.
- The signed data associated with this digital signature has not been altered since the digital signature was created.

#### **4.11 Reliance on Digital Signatures**

The final decision concerning whether or not to rely on a verified digital signature is exclusively that of the Relying Party. Reliance on a digital signature should only occur if:

- The digital signature was created during the operational period of a valid certificate and it can be verified by referencing a validated certificate.
- The Relying Party has checked the revocation status of the certificate by referring to the relevant Certificate Revocation Lists and the certificate has not been revoked.
- The Relying Party understands that a digital certificate is issued to a Subscriber for a specific purpose and that the private key associated with the digital certificate may only be used in accordance with the usages suggested in the CPS and named as Object Identifiers in the certificate profile.

Reliance is accepted as reasonable under the provisions made for the Relying Party under this CPS and within the Relying Party Agreement. If the circumstances of reliance exceed the assurances delivered by DigiCert under the provisions made in this CPS, the Relying Party must obtain additional assurances.

Warranties are only valid if the steps detailed above have been carried out.

#### **4.12 Certificate Suspension**

DigiCert does not utilize certificate suspension.

#### **4.13 Certificate Revocation**

Revocation of a certificate is to permanently end the operational period of the certificate prior to reaching the end of its stated validity period. DigiCert will revoke a digital certificate if:

- There has been loss, theft, modification, unauthorised disclosure, or other compromise of the private key associated with the certificate.
- The Subscriber, DigiCert has breached a material obligation under this CPS.
- Either the Subscriber's or DigiCert's obligations under this CPS are delayed or prevented by a natural disaster, computer or communications failure, or other cause beyond the person's reasonable control, and as a result another person's information is materially threatened or compromised.

- There has been a modification of the information pertaining to the Subscriber that is contained within the certificate.

#### **4.13.1 Request for Revocation**

The Subscriber or other appropriately authorised parties such as RAs can request revocation of a certificate. Prior to the revocation of a certificate DigiCert will verify that the revocation request has been:

- Made by the organization or individual entity that has made the certificate application.
- Made by the RA on behalf of the organization or individual entity that used the RA to make the certificate application

DigiCert employs the following procedure for authenticating a revocation request:

- The revocation request must be received by the Administrator contact associated with the certificate application. DigiCert may, if necessary, also request that the revocation request be made by either the organizational contact or the billing contact.
- Upon receipt of the revocation request DigiCert will request confirmation from the known administrator out of bands contact details, either by telephone or fax.
- DigiCert validation personnel will then command the revocation of the certificate and logging of the identity of validation personnel and reason for revocation will be maintained in accordance with the logging procedures covered in this CPS.

#### **4.13.2 Effect of Revocation**

Upon revocation of a certificate, the operational period of that certificate is immediately considered terminated. The serial number of the revoked certificate will be placed within the Certificate Revocation List (CRL) and remains on the CRL until some time after the end of the certificate's validity period. An updated CRL is published on the DigiCert website every 24 hours; however under special circumstances the CRL may be published more frequently.

#### **4.14 Renewal**

Depending on the option selected during application, the validity period of DigiCert certificates is one year (365 days), two years (730 days) or three years (1095 days) from the date of issuance and is detailed in the relevant field within the certificate.

Renewal fees are detailed on the official DigiCert website and within communications sent to Subscribers approaching the certificate expiration date.

Renewal application requirements and procedures are the same as those employed for the application validation and issuance requirements detailed for new customers.

#### **4.15 Notice Prior to Expiration**

DigiCert shall make reasonable efforts to notify Subscribers via e-mail, of the imminent expiration of a digital certificate. Notice shall ordinarily be provided within a 60-day period prior to the expiry of the certificate.

## **5 Legal Conditions of Issuance**

This part describes the legal representations, warranties and limitations associated with each of DigiCert's digital certificates.

### **5.1 DigiCert Representations**

Except as expressly stated in this CPS, DigiCert makes no representations or warranties regarding its public service. DigiCert reserves its right to modify such representations as it sees fit, at its sole discretion, or as required by law.

### **5.2 Information Incorporated by Reference into a DigiCert Digital Certificate**

DigiCert incorporates by reference the following information in every digital certificate it issues:

- Terms and conditions of the digital certificate.
- The Certificate Policy and any other applicable certificate policy as may be stated on an issued DigiCert certificate, including the location of this CPS.
- The mandatory elements of the standard X.509v3.
- Any non-mandatory but customised elements of the standard X.509v3.
- Content of extensions and enhanced naming that are not fully expressed within a certificate.
- Any other information that is indicated to be so in a field of a certificate.

### **5.3 Displaying Liability Limitations, and Warranty Disclaimers**

DigiCert certificates may include a brief statement describing limitations of liability, limitations in the value of transactions to be accomplished, validation period, and intended purpose of the certificate and disclaimers of warranty that may apply. Subscribers must agree to the DigiCert Terms & Conditions before signing-up for a certificate. To communicate information DigiCert may use:

- An organizational unit attribute.
- A DigiCert standard resource qualifier to a certificate policy.
- Proprietary or other vendors' registered extensions.

### **5.4 Publication of Certificate Revocation Data**

DigiCert reserves its right to publish a CRL (Certificate Revocation List) as may be indicated.

### **5.5 Duty to Monitor the Accuracy of Submitted Information**

In all cases and for all types of DigiCert certificates the Subscriber has a continuous obligation to monitor the accuracy of the submitted information and notify DigiCert of any such changes.

### **5.6 Publication of Information**

Published critical information may be updated from time to time as prescribed in this CPS. Such updates shall be indicated through appropriate version numbering and publication date on any new version.

### **5.7 Interference with DigiCert Implementation**

Subscribers, Relying Parties and any other parties shall not interfere with, or reverse engineer the technical implementation of DigiCert PKI services, including the key generation process, the public web site and the DigiCert repositories, except as explicitly permitted by this CPS or upon prior written approval of DigiCert. Failure to comply with this will result in the revocation of the Subscriber's Digital Certificate without further notice to the Subscriber and the Subscriber shall pay any Charges payable but not yet paid under the Subscriber Agreement. Failure to comply with this will also result in the termination of the Relying Party Agreement with the Relying Party, the removal of permission to use or access the DigiCert repository and any Digital Certificate or Service provided by DigiCert.



## **5.8 Standards**

DigiCert assume that user software that is claimed to be compliant with X.509v3 and other applicable standards enforces the requirements set out in this CPS. DigiCert does not warrant that such user software will support and enforce controls required by DigiCert whilst the user should seek appropriate advice.

## **5.9 DigiCert Partnerships Limitations**

Partners of the DigiCert network shall not undertake any actions that might imperil, put in doubt or reduce the trust associated with the DigiCert products and services. DigiCert partners shall specifically refrain from seeking partnerships with other root authorities or apply procedures originating from such authorities. Failure to comply with this will result in the termination of the Relying Party Agreement with the Relying Party, the removal of permission to use or access the DigiCert repository and any Digital Certificate or Service provided by DigiCert.

## **5.10 DigiCert Limitation of Liability for a DigiCert Partner**

As the DigiCert network includes RAs that operate under DigiCert practices and procedures DigiCert warrants the integrity of any certificate specifically issued under its own root within the limits of the Comodo/DigiCert insurance policy.

## **5.11 Choice of Cryptographic Methods**

Parties are solely responsible for and have exercised independent judgement and employed adequate training in choosing security software, hardware, and encryption/digital signature algorithms, including their respective parameters, procedures, and techniques as well as PKI as a solution to their security requirements.

## **5.12 Reliance on Unverified Digital Signatures**

Parties relying on a digital certificate must verify a digital signature at all times by checking the validity of a digital certificate against the relevant CRL published by DigiCert. Relying Parties are alerted that an unverified digital signature cannot be assigned as a valid signature of the Subscriber.

Relying on an unverifiable digital signature may result to risks that the Relying Party assumes in whole, and DigiCert does not assume in any way.

By means of this CPS DigiCert has adequately informed Relying Parties on the usage and validation of digital signatures through this CPS and other documentation published in its public repository available at <http://www.digicert.com/ssl-cps-repository.htm> or by contacting via out of bands means via the contact address as specified in the Document Control section of this CPS.

## **5.13 Rejected Certificate Applications**

The private key associated with a public key which has been submitted as part of a rejected certificate application may not under any circumstances be used to create a digital signature if the effect of the signature is to create conditions of reliance upon the rejected certificate. The private key may also not be resubmitted as part of any other certificate application

## **5.14 Refusal to Issue a Certificate**

DigiCert reserves its right to refuse to issue a certificate to any party as it sees fit, without incurring any liability or responsibility for any loss or expenses arising out of such refusal. DigiCert reserves the right not to disclose reasons for such a refusal.

## 5.15 Subscriber Obligations

Unless otherwise stated in this CPS, Subscribers shall exclusively be responsible:

- To minimize internal risk of private key compromise by ensuring adequate knowledge and training on PKI is provided internally.
- To generate their own private / public key pair to be used in association with the certificate request submitted to DigiCert or a DigiCert RA.
- Ensure that the public key submitted to a DigiCert or a DigiCert RA, corresponds with the private key used.
- Ensure that the public key submitted to a DigiCert or a DigiCert RA, is the correct one.
- Provide correct and accurate information in its communications with DigiCert or a DigiCert RA.
- Alert DigiCert or a DigiCert RA if at any stage whilst the certificate is valid, any information originally submitted has changed since it had been submitted to DigiCert.
- Generate a new, secure key pair to be used in association with a certificate that it requests from DigiCert or a DigiCert RA.
- Read, understand and agree with all terms and conditions in this DigiCert CPS and associated policies published in the DigiCert Repository at <http://www.digicert.com/ssl-cps-repository.htm>.
- Refrain from tampering with a DigiCert certificate.
- Use DigiCert certificates for legal and authorised purposes in accordance with this suggested usages and practices CPS.
- Cease using DigiCert certificates if any information in any of them becomes misleading obsolete or invalid.
- Cease using DigiCert certificates if any of such certificates is expired and remove it from any applications and/or devices it has been installed on.
- Refrain from using the Subscriber's private key corresponding to the public key in a DigiCert issued certificate to issue end-entity digital certificate or subordinate CA's.
- Make reasonable efforts to prevent the compromise, loss, disclosure, modification, or otherwise unauthorised use of the private key corresponding to the public key published in a DigiCert certificate.
- Request the revocation of a certificate in case of an occurrence that materially affects the integrity of a DigiCert certificate.
- For acts and omissions of partners and agents they use to generate, retain, escrow, or destroy their private keys.

## 5.16 Representations by Subscriber upon Acceptance

Upon accepting a certificate the Subscriber represents to DigiCert and to Relying Parties that at the time of acceptance and until further notice:

- Digital signatures created using the private key corresponding to the public key included in the certificate is the digital signature of the Subscriber and the certificate has been accepted and is properly operational at the time the digital signature is created.
- No unauthorised person has ever had access to the Subscriber's private key.
- All representations made by the Subscriber to DigiCert regarding the information contained in the certificate are accurate and true.
- All information contained in the certificate is accurate and true to the best of the Subscriber's knowledge or to the extent that the subscriber had notice of such information whilst the Subscriber shall act promptly to notify DigiCert of any material inaccuracies in such information.
- The certificate is used exclusively for authorised and legal purposes, consistent with this CPS.
- It will use DigiCert certificates only in conjunction with the entity named in the organization field of a digital certificate (if applicable).

- The Subscriber retains control of the Subscriber's private key, use a trustworthy system, and take reasonable precautions to prevent its loss, disclosure, modification, or unauthorised use.
- The Subscriber is an end-user subscriber and not a CA, and will not use the private key corresponding to any public key listed in the certificate for purposes of signing any certificate (or any other format of certified public key) or CRL, as a CA or otherwise, unless expressly agreed in writing between Subscriber and DigiCert.
- The Subscriber agrees with the terms and conditions of this CPS and other agreements and policy statements of DigiCert.
- The Subscriber abides by the laws applicable in his/her country or territory including those related to intellectual property protection, viruses, accessing computer systems etc.
- The Subscriber complies with all export laws and regulations for dual usage goods as may be applicable.

### **5.17 Indemnity by Subscriber**

By accepting a certificate, the Subscriber agrees to indemnify and hold DigiCert, as well as their respective parent companies, subsidiaries, directors, officers, employees, agents, and contractors harmless from any acts or omissions resulting in liability, any loss or damage, and any suits and expenses of any kind, including reasonable attorneys' fees, that DigiCert, and/or the above mentioned parties may incur, that are caused by the use or publication of a certificate, and that arises from:

- Any false or misrepresented data supplied by the Subscriber or its agent(s).
- Any failure of the Subscriber to disclose a material fact, including, but not limited to, if the misrepresentation or omission was made negligently or with intent to deceive the CA, DigiCert or any person receiving or relying on the certificate.
- Failure to protect the Subscriber's confidential data including the Subscriber's private key, or failure to take reasonable precautions necessary to prevent the compromise, loss, disclosure, modification, or unauthorised use of the Subscriber's confidential data.
- Breaking any applicable laws (including, but not limited to, the laws applicable in his/her country or territory and those related to intellectual property protection, viruses, accessing computer systems, etc.).

### **5.18 Obligations of DigiCert Registration Authorities**

A DigiCert RA operates under the policies and practices detailed in this CPS and also the associated partner agreement.

The RA is bound under contract to:

- Receive applications for DigiCert certificates in accordance with this CPS.
- Perform all verification actions prescribed by the DigiCert validation procedures and this CPS.
- Receive, verify and relay to DigiCert all requests for revocation of a DigiCert certificate in accordance with the DigiCert revocation procedures and the CPS.
- Act according to all applicable laws and regulations.

### **5.19 Obligations of a Relying Party**

A Relying Party accepts that in order to reasonably rely on a DigiCert certificate the Relying Party must:

- Minimize the risk of relying on a digital signature created by an invalid, revoked, expired or rejected certificate; the Relying Party must have reasonably made the effort to acquire sufficient knowledge on using digital certificates and PKI.
- Study the limitations to the usage of digital certificates and be aware through the Relying Party Agreement the maximum value of the transactions that can be made using a DigiCert digital certificate.

- Read and agree with the terms of the DigiCert and Relying Party Agreement.
- Verify the DigiCert certificates by referring to the relevant CRL and also the CRL's of intermediate CA and root CA as available in each of the DigiCert and Comodo repositories.
- Trust a DigiCert certificate only if it is valid and has not been revoked or has expired.
- Rely on a DigiCert certificate, only as may be reasonable under the circumstances listed in this section and other relevant sections of this CPS.

## **5.20 Legality of Information**

Subscribers shall solely be responsible for the legality of the information they present for use in certificates issued under this CPS, in any jurisdiction in which such content may be used or viewed.

## **5.21 Subscriber Liability to Relying Parties**

Without limiting other Subscriber obligations stated in this CPS, Subscribers are solely liable for any misrepresentations they make in certificates to third parties that reasonably rely on the representations contained therein and have verified one or more digital signatures with the certificate.

## **5.22 Duty to Monitor Agents**

The Subscriber shall control and be responsible for the data that an agent of Subscriber supplies to DigiCert. The Subscriber must promptly notify the issuer of any misrepresentations and omissions made by an agent of Subscriber. The duty of this article is continuous.

## **5.23 Use of Agents**

For certificates issued at the request of a Subscriber's agent, both the agent and the Subscriber shall jointly and severally indemnify and hold harmless DigiCert, and its parent companies, subsidiaries, directors, officers, employees, agents, and contractors.

## **5.24 Conditions of usage of the DigiCert Repository and Web site**

Parties (including Subscribers and Relying Parties) accessing the DigiCert Repository (<http://www.digicert.com/ssl-cps-repository.htm>) and official web site(s) agree with the provisions of this CPS and any other conditions of usage that DigiCert may make available.

Parties demonstrate acceptance of the conditions of usage of the CPS by using a DigiCert issued certificate.

Failure to comply with the conditions of usage of the DigiCert Repositories and web site may result in termination of the relationship between DigiCert and the party, at DigiCert's sole discretion.

## **5.25 Accuracy of Information**

DigiCert recognising its trusted position makes all reasonable efforts to ensure that parties accessing its repository receive accurate, updated and correct information. DigiCert however, does not accept any liability beyond the limits set in this CPS and the DigiCert insurance policies.

Failure to comply with the conditions of usage of the DigiCert Repository and web sites may result in termination of the relationship between DigiCert and the party.

## **5.26 Obligations of DigiCert**

Only to the extent specified in the relevant sections of the CPS, DigiCert promises to:

- Comply with this CPS and its internal or published policies and procedures.

- Comply with applicable laws and regulations.
- Provide infrastructure and certification services, including but not limited to the establishment and operation of the DigiCert Repository and web site for the operation of PKI services.
- Provide Trust mechanisms, including a key generation mechanism, key protection, and secret sharing procedures regarding its own infrastructure.
- Provide prompt notice in case of compromise of its private key(s).
- Provide and validate application procedures for the various types of certificates that it may make publicly available.
- Issue digital certificates in accordance with this CPS and fulfil its obligations presented herein.
- Upon receipt of a request from an RA operating within the DigiCert network act promptly to issue a DigiCert certificate in accordance with the DigiCert CPS.
- Upon receipt of a request for revocation from an RA operating within the DigiCert network act promptly to revoke a DigiCert certificate in accordance with the DigiCert CPS.
- Publish accepted certificates in accordance with this CPS.
- Provide support to Subscribers and Relying Parties as described in this CPS.
- Revoke certificates according to this CPS.
- Provide for the expiration and renewal of certificates according to this CPS.
- Make available a copy of this CPS and applicable policies to requesting parties.
- Warrant the accuracy of information published on a Qualified Certificate issued pursuant to the requirements of the European Directive 99/93.
- Warrant that the signatory held the private key at the time of issuance of a certificate issued pursuant to the requirements for Qualified Certificates as in the European Directive 99/93.

The Subscriber also acknowledges that DigiCert has no further obligations under this CPS.

### **5.27 Fitness for a Particular Purpose**

DigiCert disclaims all warranties and obligations of any type, including any warranty of fitness for a particular purpose, and any warranty of the accuracy of unverified information provided, save as contained herein and as cannot be excluded at law.

### **5.28 Other Warranties**

Except as it may have otherwise been stated in relation to Qualified Certificates issued pursuant to the requirements of the European Directive 99/93, DigiCert does not:

- Warrants the accuracy, authenticity, completeness or fitness of any unverified information contained in certificates or otherwise compiled, published, or disseminated by or on behalf of DigiCert except as it may be stated in the relevant product description below in this CPS and in the Comodo/DigiCert insurance policies.
- Warrants the accuracy, authenticity, completeness or fitness of any information contained in DigiCert Personal certificates class 1, free, trial or demo certificates.
- Shall incur liability for representations of information contained in a certificate except as it may be stated in the relevant product description below in this CPS.
- Warrants the quality, functions or performance of any software or hardware device.
- Shall be liable if it cannot execute the revocation of a certificate for reasons outside its own control.
- Warrants the validity, completeness or availability of directories of certificates issued by a third party (including an agent) unless that is specifically stated by DigiCert.

### **5.29 Non-Verified Subscriber Information**

Notwithstanding limitation warranties under the product section of this CPS, DigiCert shall not be responsible for non-verified Subscriber information submitted to DigiCert or the DigiCert directories or otherwise submitted with the intention to be included in a certificate, except as it

may have otherwise been stated in relation to Qualified Certificates issued pursuant to the requirements of the European Directive 99/93.

### **5.30 Exclusion of Certain Elements of Damages**

In no event and under no circumstances (except for fraud or wilful misconduct) shall DigiCert be liable for any or all of the following and the results thereof:

- Any indirect, incidental or consequential damages.
- Any costs, expenses, or loss of profits.
- Any death or personal injury.
- Any loss of data.
- Any other indirect, consequential or punitive damages arising from or in connection with the use, delivery, license, performance or non-performance of certificates or digital signatures.
- Any other transactions or services offered within the framework of this CPS.
- Any other damages except for those due to reliance, on the information featured on a certificate, or on the verified information in a certificate.
- Any liability incurred in this case or any other case if the fault in this verified information is due to fraud or wilful misconduct of the applicant.
- Any liability that arises from the usage of a certificate that has not been issued or used in conformance with this CPS.
- Any liability that arises from the usage of a certificate that is not valid.
- Any liability that arises from usage of a certificate that exceeds the limitations in usage and value and transactions stated upon it or on the CPS.
- Any liability that arises from security, usability, integrity of products, including hardware and software a Subscriber uses.
- Any liability that arises from compromise of a Subscriber's private key.

### **5.31 Certificate Insurance Plan**

Except to the extent of wilful misconduct, the cumulative maximum liability of Comodo and DigiCert, whether jointly or severally as the case may be, for the issuance of a certificate containing invalid information pertaining to the certificate Subscriber that has been validated using the methods appropriate for the certificate class and/or type is laid out below:

#### **5.31.1 DigiCertSSL Single Certificate**

Shall not exceed \$1,000,000 (one million US dollars).

#### **5.31.2 DigiCertSSL Wildcard Certificate**

Shall not exceed \$1,000,000 (one million US dollars).

#### **5.31.3 DigiCertSSL Intranet Certificate**

There is no liability of either DigiCert or Comodo or both to anyone (including, but not limited to, applicants, Subscribers and Relying Parties).

#### **5.31.4 DigiCertSSL Trial Certificate**

There is no liability of either DigiCert or Comodo or both to anyone (including, but not limited to, applicants, Subscribers and Relying Parties).

### **5.32 Financial Limitations on Certificate Usage**

DigiCert and Comodo certificates may only be used in connection with data transfer and transactions having a US dollar (US\$) value no greater than the level of warranty associated with the certificate and detailed in section 5.31 of this CPS.

### **5.33 Damage and Loss Limitations**

In no event and under no circumstances (except for fraud or wilful misconduct) will the aggregate liability of Comodo and DigiCert, whether jointly or severally, to all parties including without any limitation a Subscriber, an applicant, a recipient, or a Relying Party for all digital signatures and transactions related to such certificate exceed the applicable liability cap for such certificate as stated in the DigiCert and Comodo insurance plans detailed section 5.31 of this CPS.

### **5.34 Conflict of Rules**

- If/when this CPS conflicts with other rules, guidelines, or contracts, this CPS, dated 01 July 2004, shall prevail and bind the Subscriber and other parties. If there is any conflict between the sections of this CPS (and/or any other document) that relate to Comodo and the section of this CPS (and/or any other document) that relate to DigiCert, then the sections benefiting DigiCert and preserving DigiCert's best interest, at DigiCert's sole determination, shall prevail and bind the applicable parties.

### **5.35 DigiCert Intellectual Property Rights**

DigiCert, its partners, and its associates each own all their respective intellectual property rights associated with their databases, web sites, DigiCert digital certificates and any other publication originating from DigiCert including the CPS.

### **5.36 Comodo Intellectual Property Rights**

Comodo or its partners or associates own all intellectual property rights associated with its databases, web sites, Comodo digital certificates and any other publication originating from Comodo including this CPS.

### **5.37 Infringement and Other Damaging Material**

DigiCert subscribers represent and warrant that when submitting to DigiCert and using a domain and distinguished name (and all other certificate application information) they do not interfere with or infringe any rights of any third parties in any jurisdiction with respect to their trademarks, service marks, trade names, company names, or any other intellectual property right, and that they are not seeking to use the domain and distinguished names for any unlawful purpose, including, without limitation, tortious interference with contract or prospective business advantage, unfair competition, injuring the reputation of another, and confusing or misleading a person, whether natural or incorporated.

Certificate Subscribers shall defend, indemnify, and hold DigiCert harmless for any loss or damage resulting from any such interference or infringement and shall be responsible for defending all actions on behalf of DigiCert whether jointly or severally.

### **5.38 Ownership**

Certificates are the exclusive property of DigiCert. DigiCert gives permission to reproduce and distribute certificates on a non-exclusive, royalty-free basis, provided that they are reproduced and distributed in full. DigiCert reserves the right to revoke the certificate at any time and at its sole discretion.

Private and public keys are the property of the Subscribers who rightfully issue and hold them.

All secret shares (distributed elements) of the DigiCert private keys remain the respective property of DigiCert.

### **5.39 Governing Law**

This CPS is governed by, and construed in accordance with US and English law. This choice of law is made to ensure uniform interpretation of this CPS, regardless of the place of residence or place of use of DigiCert digital certificates or other products and services. US

and English law applies in all of DigiCert commercial or contractual relationships in which this CPS may apply or quoted implicitly or explicitly in relation to DigiCert products and services where DigiCert acts as a provider, supplier, beneficiary receiver or otherwise.

#### **5.40 Jurisdiction**

Each party, including DigiCert partners, Subscribers and Relying Parties, irrevocably agree that the courts of Utah in the United States of America have exclusive jurisdiction to hear and decide any suit, action or proceedings, and to settle any disputes, which may arise out of or in connection with this CPS or the provision of DigiCert PKI services.

#### **5.41 Dispute Resolution**

Before resorting to any dispute resolution mechanism including adjudication or any type of Alternative Dispute Resolution (including without exception mini-trial, arbitration, binding expert's advice, co-operation monitoring and normal expert's advice) the parties agree to notify DigiCert and Comodo of the dispute with a view to seek dispute resolution.

#### **5.42 Successors and Assigns**

This CPS shall be binding upon the successors, executors, heirs, representatives, administrators, and assigns, whether express, implied, or apparent, of the parties that this CPS applies to. The rights and obligations detailed in this CPS are assignable by the parties, by operation of law (including as a result of merger or a transfer of a controlling interest in voting securities) or otherwise, provided such assignment is undertaken consistent with this CPS articles on termination or cessation of operations, and provided that such assignment does not effect a novation of any other debts or obligations the assigning party owes to other parties at the time of such assignment.

#### **5.43 Severability**

If any provision of this CPS or the application thereof, is for any reason and to any extent found to be invalid or unenforceable, the remainder of this CPS (and the application of the invalid or unenforceable provision to other persons or circumstances) shall remain in full force and effect and shall be interpreted in such manner as to implement the original intention of the parties to the fullest extent possible.

Each and every provision of this CPS that provides for a limitation of liability, disclaimer of or limitation upon any warranties or other obligations, or exclusion of damages is intended to be severable and independent of any other provision and is to be enforced as such.

#### **5.44 Interpretation**

This CPS shall be interpreted consistently within the boundaries of business customs, commercial reasonableness under the circumstances and intended usage of a product or service. In interpreting this CPS the parties shall also take into account the international scope and application of the services and products of DigiCert, Comodo and their international networks of Registration as well as the principle of good faith as it is applied in commercial transactions.

The headings, subheadings, and other captions in this CPS are intended for convenience and reference only and shall not be used in interpreting, construing, or enforcing any of the provisions of this CPS.

Appendices and definitions to this CPS are for all purposes an integral and binding part of the CPS.

#### **5.45 No Waiver**

This CPS shall be enforced as a whole, whilst failure by any person to enforce any provision of this CPS shall not be deemed a waiver of future enforcement of that or any other provision.



#### **5.46 Notice**

DigiCert and Comodo each accepts notices related to this CPS by means of digitally signed messages or in paper form. Upon receipt of a valid, digitally signed acknowledgment of receipt from DigiCert and/or Comodo, as the case may be, the sender of the notice shall deem their communication effective. The sender must receive such acknowledgment within five (5) days, or else written notice must then be sent in paper form through a courier service that confirms delivery or via certified or registered mail, postage prepaid, return receipt requested, addressed as follows:

Certificate Policy Authority  
New Court  
Regents Place  
Regent Road  
Salford  
Greater Manchester  
M5 4HB  
United Kingdom

Attention: Legal Practices

Email: [legal@comodogroup.com](mailto:legal@comodogroup.com)

This CPS, related agreements and Certificate policies referenced within this document are available online at <http://www.digicert.com/ssl-cps-repository.htm> and [www.comodogroup.com/repository](http://www.comodogroup.com/repository).

#### **5.47 Fees**

DigiCert charges Subscriber fees for some of the certificate services it offers, including issuance, renewal and reissues (in accordance with the DigiCert Reissue Policy stated in 5.48 of this CPS). Such fees are detailed on the official DigiCert web site ([www.digicert.com](http://www.digicert.com)).

DigiCert does not charge fees for the revocation of a certificate or for a Relying Party to check the validity status of a DigiCert issued certificate through the use of Certificate Revocation Lists.

DigiCert retains its right to affect changes to such fees. DigiCert partners, will be suitably advised of price amendments as detailed in the relevant partner agreements.

#### **5.48 DigiCert Reissue Policy**

DigiCert offers a 30-day reissue policy. During a 30-day period (beginning when a certificate is first issued) the Subscriber may request a reissue of their certificate and incur no further fees for the reissue. If details other than just the public key require amendment, DigiCert reserves the right to revalidate the application in accordance with the validation processes detailed within this CPS. If the reissue request does not pass the validation process, DigiCert reserves the right to refuse the reissue application. Under such circumstances, the original certificate may be revoked and a refund provided to the applicant.

DigiCert is not obliged to reissue a certificate after the 30-day reissue policy period has expired.

#### **5.49 DigiCert Refund Policy**

DigiCert offers a 30-day refund policy. During a 30-day period (beginning when a certificate is first issued) the Subscriber may request a full refund for their certificate. Under such circumstances, the original certificate may be revoked and a refund provided to the applicant.

DigiCert is not obliged to refund a certificate after the 30-day reissue policy period has expired.

## **5.61 Independent Contractors**

The parties hereto, including, but not limited to, DigiCert and/or Comodo are independent contractors in relation to each other at all times and will have no right or authority to create any obligation on behalf of any of the other parties, except as may be expressly provided in this CPS.

## **6 General Issuance Procedure**

### **6.1 General – DigiCert**

DigiCert offers different certificate types to make use of SSL and S/MIME technology for secure online transactions and secure email respectively. Prior to the issuance of a certificate DigiCert will validate an application in accordance with this CPS which may involve the applicant providing DigiCert with relevant official documentation supporting the application.

DigiCert certificates are issued to organizations or individuals.

The validity period of DigiCert certificates varies dependent on the certificate type, but typically a certificate will be valid for either 1 year, 2 years or 3 years. DigiCert reserves the right to, at its sole discretion, issue certificates that may fall outside of these set periods.

### **6.2 Certificates issued to Individuals and Organizations**

A certificate request can be done according to the following means:

On-line: Via the Web. The certificate applicant submits an application via a secure on-line link according to a procedure provided by DigiCert. Additional documentation in support of the application may be required so that DigiCert verifies the identity of the applicant. The applicant submits to DigiCert such additional documentation. Upon verification of identity, DigiCert issues the certificate and sends a notice to the applicant. The applicant downloads and installs the certificate to its device. The applicant must notify DigiCert, as the case may be, of any inaccuracy or defect in a certificate promptly after receipt of the certificate or earlier notice of informational content to be included in the certificate.

DigiCert may at its sole discretion accept or reject applications via email.

### **6.3 Content**

Typical content of information published on a DigiCert certificate may include but is not limited to the following elements of information:

#### **6.3.1 Secure Server Certificates**

- Applicant's fully qualified domain name.
- Applicant's organizational name.
- Code of applicant's country.
- Organizational unit name, street address, city, state.
- Issuing certification authority (DigiCert).
- Applicant's public key.
- DigiCert digital signature.
- Type of algorithm.
- Validity period of the digital certificate.
- Serial number of the digital certificate.

### **6.3.2 Secure Email Certificates**

- Applicant's e-mail address.
- Applicant's name.
- Code of applicant's country.
- Organization name, organizational unit name, street address, city, state.
- Applicant's public key.
- Issuing certification authority (DigiCert).
- DigiCert digital signature.
- Type of algorithm.
- Validity period of the digital certificate.
- Serial number of the digital certificate.

### **6.4 Time to Confirm Submitted Data**

DigiCert each makes reasonable efforts to confirm certificate application information and issue a digital certificate within reasonable time frame. The time frame is greatly dependent on the Subscriber providing the necessary details and / or documentation in a timely manner. Upon the receipt of the necessary details and / or documentation, DigiCert aims to confirm submitted application data and to complete the validation process and issue or reject a certificate application within 2 working days.

From time to time, events outside of the control of DigiCert may delay the issuance process however DigiCert will make every reasonable effort to meet its issuance times and to make applicants aware of any factors that may affect issuance times in a timely manner.

### **6.5 Issuing Procedure**

The following steps describe the milestones to issue a Secure Server Certificate:

- a) The applicant fills out the online request on DigiCert's web site and the applicant submits the required information: Certificate Signing Request (CSR), e-mail address, common name, organizational information, country code, verification method and billing information.
- b) The applicant accepts the on line subscriber agreement.
- c) The applicant submits the required information to DigiCert.
- d) The applicant pays the certificate fees.
- e) DigiCert verifies the submitted information using third party databases and Government records
- f) Upon successful validation of the application information, DigiCert may issue the certificate to the applicant or should the application be rejected, DigiCert will alert the applicant that the application has been unsuccessful.
- g) Renewal is conducted as per the procedures outlined in this CPS and the official DigiCert websites.
- h) Revocation is conducted as per the procedures outlined in this CPS.

## Document Control

This document is version 2.21 of the DigiCert, Inc. CPS created on 01 July 2004 and signed off by the Comodo Certificate Policy Authority

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